**Financial support for pupils in 2018/19**

The following information applies to pupils aged 11 to 16 on 31st August 2019 taking a full-time further education course in 2019/20.

**11-16 Financial Support Fund**

Parents may qualify for help if they can provide evidence that their household income is formed of either Income Support, Income-based Job Seeker Allowance, Support under Part IV of the Immigration and Asylum Act 1999; or Child Tax credit (providing that they do not also receive Working Tax Credit and have an annual income assessed by the Inland Revenue, that does not exceed £16,190 - Apr 15 figure). Any applications must be made in writing to the Business Manager.

### Who is eligible to apply for 11 – 16 Financial Support?

Parents of pupils at Sir William Borlase’s Grammar School following government (EFA) funded education, who are between 11 and 16 years and who are able to demonstrate an income level below £22,880 (the average net household income).

**How does the Academy assess applications and allocate funding?**

Financial Support Funding is limited and the Academy will prioritise allocations in 3 groups as follows:

**High priority group**

Pupils who receive Free School Meals.

Eligible pupils may receive a contribution towards the cost of essential course equipment, trips, uniforms, materials, etc from within the Academy’s Pupil Premium allocation. They may also receive support from the Academy charitable sources.

The receipt of Free School Meals does not automatically entitle a pupil to Financial Support but we will take such criterion into account.

**Medium priority group**

Pupils who have a net annual household income of below £19,535.

Eligible pupils may receive a contribution towards the cost of transport, essential course equipment, trips, uniforms, materials, etc from the Academy charitable sources.

**Low priority group**

Have a net annual household income of between £19,535 and £22,880

Those in the low priority group will be considered for funding based on the Academy finances and subject to available funding after those in the high and medium priority groups have been awarded. Pupils in this group may get a **contribution** towards the cost of essential course equipment, uniforms and transport costs.

**Conditions.**

To continue to receive a financial support the pupil must satisfy the following conditions:

* The pupil’s level of unauthorised and unexplained absence from all lessons must be no greater than 10%
* The pupil must not have broken the terms of the Pupil Contract.

The academy will take into account household income as evidenced by receipt of benefit and/or P60, Tax Credit Award Notice or evidence of self-employment income.

**Payments.**

Each application for support will be considered in isolation and on its own merits. The granting of support to one event does not imply that such support will automatically continue through a pupil’s life at the academy. Any appeals against decisions can be made to the Chair of Governors, via the academy complaint’s procedure.

**11 – 16 Financial Support Application**

Prior to completing this form please read the guidance Financial Support information at the back of this document. Proof of entitlement will be required to allow the processing of this form.

Learner Details

|  |  |
| --- | --- |
| Surname/Family Name: |  |
| First Names: |   |
| Date of Birth |  |
| Address |  |
|  |
|  |
| Post Code |  |

I confirm that the details are true and accurate. I also accept that if my attendance in lessons falls below 90% or my standard of work or behaviour falls below acceptable standards, funding may be removed.

Parental/Carer Details

|  |  |
| --- | --- |
| Surname/Family Name: |  |
| First Names: |  |
| Date of Birth |  |
| Address |  |
|  |
|  |
| Post Code |  |
| National Insurance Number |  |
| Home Phone |  |
| Mobile Phone |  |
| Household Income |  |

|  |
| --- |
| Brief Reasons for support request including expected outgoings on trips and activities during the whole academic year: |

I confirm that the details on this application are true and accurate and provide proof of our/my household income:

Benefit Notice [ ]

Tax Credit Award Notice [ ]

P60 and / or salary statements [ ]

Evidence of self-employed income [ ]

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |
| Parent/Carer Name |

Please note that assistance can also be requested from the following charity:

**The Marlow Educational Foundation**

People under 25 who live or were born in the parish of Great Marlow or the urban districts of Marlow, and are attending, or for not less than one year have attended, any school in that parish or urban district.

Grants are given to individuals for a broad spectrum of educational purposes. Grants range from £200 to £700.

Contact: LGP Solicitors, Lacemaker House, 5-7 Chapel Street, Marlow, Buckinghamshire SL7 3HN, 01628 404620