



15 July 2024

Dear Year 11 Parents, Carers and Students

GCSE Results and Post-Results Services 2024

Before the school's end of term we wanted to let you know of the process for receiving your results this year and make you aware of the post-results services offered by the exam boards. You will receive a separate letter from Mr Hussain about the process for admission to sixth form - please read his letter carefully.

GCSE Results Day is Thursday 22 August 2024

All grades will be sent electronically to the student's Borlase email account from 8.00am. Please be aware that they do not reach everyone simultaneously; this may take twenty minutes - please contact the school if you have not received them by 8.30am and there has been no communication from the school.

As usual we will have a team of staff available for anyone who needs support in understanding their results, how their results affect their Borlase sixth form place, and advice on subject changes.

Post-Results Services (from exam boards)

Any detailed enquiries about results and requests for reviews of marking need to be made to the relevant exam boards, by the school on your behalf. Requests for post-results services may be made via the Exams Officer from the 2nd September. In order to make a request, email Mrs Haldane using exams@swbgs.com with your name in the email subject and in the body of the email write down the details of your request. The table below shows the different services you can request, which are a clerical check, a review of marking or a script request.

All requests must be with the awarding bodies by 26th September so you must request any post results service by 20th September so that we can process your request before this deadline.

If you need to use one of the services before 1st September please email exams@swbgs.com with your request and the reason for an early request.

These services are charged for by the exam boards and details and prices can be found at the end of this letter. Payment for these will need to be via ParentPay. Payment has to be received by the school before a post-results service request is processed with the exam board.

Yours faithfully
Mrs Lesley Haldane
Exams Officer

Post-results services (PRS): deadline and charges – Summer 2024

This information is taken from the JCQ PRS publication summarising the post-results services offered by the JCQ member awarding bodies. The cost includes a small school administration fee. Please note these fees are **per paper** not per subject. You do not have to have all the papers of a subject reviewed.

The services are:

- 1) **Enquiries about results (EAR):** clerical re-check, review of marking, appeals
- 2) **Access to scripts (ATS):** access to marked examination scripts

Post-results service	Awarding Body Deadline	AQA fees	OCR fees	Edexcel fees	WJEC Fees (GCSE Drama only)
EAR Service 1: Clerical re-check	26 September	GCE: £10 GCSE: £10	GCE: £12 (a) GCSE: £12 (a)	GCE: £15 (a) GCSE: £15 (a)	GCSE: £12 (a)
EAR Service 2: Review of marking	26 September	GCE: £50 GCSE: £45	GCE & GCSE £65 (a)	GCE: £48 (a) GCSE: £45 (a)	GCSE: £45 (a)
EAR <u>Priority</u> Service 2: Review of marking*	22 August	GCE: £60	GCE: £77 (a)	GCE: £65 (a)	Not available for GCSE

ATS 1: Copy of script to support a review of marking or for teaching and learning** Fee per subject	29 August 5 September	GCE: £3 GCSE: £3	GCE: £3 GCSE: £3	GCE: £3 GCSE: £3	GCSE: £3
ATS 2: Cost of script post-review	26 September	Included in service costs	£16	£15	Not available – report of changes provided by board
Appeals	An appeal is the last level of service and can only be requested once any post-results services have been completed. They are designed to review awarding body processes and only if a fault were found with these would a grade be altered. Details would be available from the Exams Officer.				

* The priority review service is for those students who for whom a university place may be dependent on a grade increase

** If using the priority GCE service, it cannot be guaranteed that a script will be available by the 22nd August deadline simply due to the tight turnaround.

(a) If requesting a copy of the reviewed script at the same time as the review, this fee will increase by £15 for Edexcel and £16 for OCR.

You will be given the total price for the services you have requested and asked to confirm in writing that you understand that marks, and therefore grades, can go down as well as up or staying the same. A review of marking cannot be cancelled once a revised grade has been issued.