



15 July 2024

Dear Year 13 Parents, Carers and Students

### **A Level Results Collection and Post-Results Services 2024**

Before the end of term we wanted to let you know of the process for receiving your results this year and make you aware of the post-results services offered by the exam boards.

### **A Level Results Day is Thursday 15 August 2024**

All grades will be sent electronically to the student's Borlase email account from 8.00am. Please be aware that they do not reach everyone simultaneously; this may take twenty minutes - please contact the school if you have not received them by 8.30am and there has been no communication from the school.

**Students will also be able to collect their physical results sheets in person from 8am in the Stuart Lever Room, entering school via the Archway gate. Please collect your results from the relevant House table.**

As usual, we will have a team of staff available for anyone who needs support in contacting universities or reviewing their offers. If you are on-site, you can talk to staff directly if you need any assistance with decisions about what to do next. If you are not on-site, then you can contact the school using a dedicated telephone line which will be communicated to you with your results. This will then direct your call to the best person to help you.

### **Post-Results Services from the exam boards**

Any detailed enquiries about results and requests for reviews of marking need to be made to the relevant exam boards by the school on your behalf. These services are charged for by the exam boards and details and prices can be found at the end of this letter. Payment for these will need to be made before a review of marking is processed. This year we plan to have an electronic means of payment available, otherwise card, cash and cheques can be accepted in person.

Post-results services include a clerical recheck, a review of marking or access to scripts. To request a post-results service, if you are on-site on results day please go and see Mrs Haldane in person. If you are not on-site, please email [exams@swbgs.com](mailto:exams@swbgs.com) including your name in the subject line and in the body of the email the details of your request.

Please note that there is a priority service for A level students for whom a university place may be dependent on a grade increase. This is requestable until Thursday 22nd August (payment must have been received in time for the school to process the request). After this time even if a request

would have been a priority it is not treated as such; non-priority requests must be processed by the 26th September.

Yours faithfully

Lesley Haldane  
Examinations Officer

## Post-results services (PRS): deadline and charges – Summer 2024

This information is taken from the JCQ PRS publication summarising the post-results services offered by the JCQ member awarding bodies. The cost includes a small school administration fee. Please note these fees are **per paper** not per subject. You do not have to have all the papers of a subject reviewed.

The services are:

- 1) **Enquiries about results (EAR):** clerical re-check, review of marking, appeals
- 2) **Access to scripts (ATS):** access to marked examination scripts

Post-results service	Awarding Body Deadline	AQA fees	OCR fees	Edexcel fees	WJEC Fees (GCSE Drama only)
<b>EAR Service 1:</b> <b>Clerical re-check</b>	26 September	GCE: £10 GCSE: £10	GCE: £12 (a) GCSE: £12 (a)	GCE: £15 (a) GCSE: £15 (a)	–
<b>EAR Service 2:</b> <b>Review of marking</b>	26 September	GCE: £50 GCSE: £45	GCE & GCSE £65 (a)	GCE: £48 (a) GCSE: £45 (a)	–

<b>EAR Priority Service 2: Review of marking*</b>	22 August	GCE: £60	GCE: £77 (a)	GCE: £65 (a)	-
<b>ATS 1: Copy of script to support a review of marking or for teaching and learning** Fee per subject</b>	29 August 5 September	GCE: £3 GCSE: £3	GCE: £3 GCSE: £3	GCE: £3 GCSE: £3	-
<b>ATS 2: Cost of script post-review</b>	26 September	Included in service costs	£16	£15	-
<b>Appeals</b>	An appeal is the last level of service and can only be requested once any post-results services have been completed. They are designed to review awarding body processes and only if a fault were found with these would a grade be altered. Details would be available from the Exams Officer.				

\* The priority review service is for those students who for whom a university place may be dependent on a grade increase

\*\* If using the priority GCE service, it cannot be guaranteed that a script will be available by the 22<sup>nd</sup> August deadline simply due to the tight turnaround.

(a) If requesting a copy of the reviewed script at the same time as the review, this fee will increase by £15 for Edexcel and £16 for OCR.

You will be given the total price for the services you have requested and asked to confirm in writing that you understand that marks, and therefore grades, can go down as well as up or staying the same. A review of marking cannot be cancelled once a revised grade has been issued.