



26 June 2026

Dear Year 13,

Congratulations on successfully completing your A Level Examinations. It was lovely to see you at the pre-prom drinks this week, and I hope you enjoyed the leavers' ball. As you now embark upon your well-earned summer break, I am writing to confirm next steps with UCAS, and arrangements for A Level results day on Thursday 13 August 2026.

UCAS

Those of you that have received conditional offers have now accepted your firm and insurance places. At 8am on Thursday 13 August, please log into your UCAS hub to check the status of your offers. It will show one of the following information :

	Status	Outcome
1	Your 'firm' offer changes from conditional to unconditional	Congratulations, you have met the requirements of your firm offer, and can now prepare for life at this University
2	Your 'firm' offer changes from conditional to decline	Unfortunately, you have not met the grade requirements of your firm offer. Now check status of your Insurance conditional offer
3	If your 'firm' place is declined, and your 'insurance' offer status is changed from conditional to unconditional	Congratulations, you have met the requirements of your insurance offer, and can now prepare for life at this University
4	Your 'firm' and 'insurance' offer statuses change from conditional to decline	Unfortunately, you have not met the requirements of either your firm or conditional offer, and your application has now entered 'Clearing'

Accepting or Declining places

Status	Action Required
You have met the requirements of your firm or insurance choices and your place has been confirmed	No formal acceptance action is required
You have met the requirements of your firm or insurance choices, however, you no longer wish to pursue this course	You should decline the place on UCAS. Think carefully before you do this and seek advice, as this process is not reversible
You have been declined a place on your firm or insurance choice, but the University has offered you an alternative programme	You must actively accept or decline this place within five days

What is Clearing?

You will enter the Clearing process if one of the following situations apply:

1. You did not manage to secure any offers at University through the UCAS process.
2. You did not meet the requirements of your firm or insurance offer, and you have been declined from both.
3. You met the requirements of your firm or insurance offer, but you declined them because you decided not to pursue those courses any longer.
4. You have declined your confirmed firm or insurance offer because you gained A Level grades higher than and you now wish to apply to a more competitive course or University. **CAUTION** Do not decline any confirmed offers until you have secured another place through clearing in writing.**

Securing a University place through Clearing

You can start monitoring Clearing places available from early July by using the UCAS search tool, the Clearing Plus portal on UCAS or directly on University websites.

On or immediately after A Level results day you can start calling Universities directly to inquire about vacancies. They usually have a designated clearing phone number. You must call in person, and have your UCAS ID number to hand. Once connected, provide the University with relevant information accurately. The University may :

- Make an offer verbally
- Request an interview
- Decline to make you an offer

Verbal offers are typically valid for a specified time period, such as 24 or 48 hours, which gives you time to consider your options. You may hold multiple verbal offers.

Once you have decided on which offer to accept, add the University and course as a single Clearing choice through your UCAS hub. The University will then verify all information provided and confirm the place, generating an acceptance through the hub.

Year 14 (Gap Year Applicants)

If you are unable to secure an offer through the normal UCAS process or Clearing, or have declined your places because you wish to reapply for 2027 entry, you will be considered a 'Year 14' student.

The school offers support to gap year applicants, referred to as 'Year 14'. An information meeting will be held at 5pm on Monday 14 September 2026 which you can attend in person or online, in which the process will be explained.

You will be a Year 14 student if one of the following applies to you:

1. You did not meet the academic requirements of your firm or insurance offers and wish to retake one or more of your A Levels in summer 2027. Please email Mrs Haldane, Exams Officer, of your intention to re-sit.
2. You met the requirements of your firm or insurance offers but don't wish to attend any longer, and you have not found a suitable place through Clearing.
3. You have exceeded your expected grades and wish to apply for a more competitive University or course for 2027 entry.

Please note that we charge an administration fee of £200 for the Year 14 support service, although this fee is waived if you didn't apply to University during year 13, were in receipt of the 16-19 Bursary while in the Sixth Form, or if you were unable to sit your A Levels in year 13 due to extenuating circumstances.

A Level Results Day - Thursday 13 August 2026

At 8am on 13 August 2026, you will receive an email to your school address with your A Level results. Please allow half an hour before calling the school if you don't receive the email, as it may take time.

Your results will include a breakdown of marks for each examined component, overall subject marks, overall grades for each subject, and grade boundaries.

You are very welcome to come into school to physically collect your results envelope from 10.00am, in the Stuart Lever Room. We would love to see you! **If you would like to collect a physical copy of your results, please email exams@swbgs.com by 3.30pm on Monday 10 August. If we do not hear from you, a results envelope will not be prepared. Please collect your envelope from the relevant House table.**

If you wish to nominate someone else to pick up your results envelope then you must inform us of this electronically from your school email address to exams@swbgs.com also by 3.30pm on Monday 10 August 2026.

We are here to help all day on Results Day and Friday 14 August

We will continue supporting you on results day and the day after. To get in touch telephone one of the following phone numbers between 8.30am and 3.30pm on 13 August, and 9.30 am to 3.00pm on 14 August.

- **01628 816520**
- **01628 816507**
- **01628 816500** (School Reception) - this line will be available from 8am to 3.30pm on both days

Alternatively, you may email ks5@swbgs.com at any time giving details of your query. Add your name to the subject and provide a contact number to best call you on. If you wish for a family member to speak to us on your behalf, please give consent for this in your email. This may be the case, for example, if you are abroad and cannot be accessed by telephone.

When you get through, Mrs Fortnam / Mrs Furley / Mrs Bull will take some information from you as to what support you need and you will then be called back by the member of staff best placed to help you.

The kind of support you may need could range from advice about grade boundaries and whether you would have a case to put in for a review of marking, or advice about clearing or University. We will also have careers advisers available to help if you wish to have a re-think about your future. Similarly if you wish to have advice about taking a gap year, re-applying in 2026/27, or pursuing a different course altogether, we can help with this.

Post Results Service

If you wish to review your marks from one or more of your papers, you will need to access the post-results service. See [this letter](#) from Mrs Haldane to learn about this process and how to access it.

Wishing you the best of luck with your results and future endeavours.

Naveed Hussain

Assistant Headteacher / Director of Sixth Form