SIR WILLIAM BORLASE'S GRAMMAR SCHOOL
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Telephone: 01628 816500
Headteacher: Mr E Goodall

6 November 2026

Dear Year 13 Parents and Carers

Year 13 - University and Apprenticeship Interviews 2026/7

In the coming months, course dependent, your child may be asked to attend an interview for university or an apprenticeship, it may be online or in person. This will not be the case for all universities, but apprenticeships, Oxford, Cambridge, medical, vet med and dentistry schools all give academic interviews to their applicants, as well as other universities for certain subjects. **Online interviews should take place at home**, connecting to external online meetings at school has caused problems previously. Please let us know however if there are exceptional circumstances and this is not possible.

We will therefore be granting permission for your child to have authorised absences to accommodate their interview/s. If your child has an interview please email sixthformabsence@swbgs.com as soon as they receive their invitation so that their attendance for that day can be updated.

Your child should also immediately email Mrs Murgatroyd giving the following information if they secure an interview:

1. The date and time of the interview
2. The name of the university / apprenticeship
3. The subject it is for
4. Any special requirements or equipment needed e.g. visualiser or tablet with stylus

If your child has an interview please email sixthformabsence@swbgs.com as soon as they receive their invitation so that their attendance can be updated.

Thank you in advance for your help and support.

Yours faithfully

Mr Naveed Hussain
Director of Sixth Form