

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL

**PARENTAL CONSENT FOR
RESIDENTIAL OR OVERSEAS VISITS**

Pupil's Name

Date of Birth

Visit to:

From _____ (date/time) To: _____ (date/time)

I agree to (name) taking part in this visit and have read the information sheet. I agree to’s participation in the activities described. I acknowledge the need for to behave responsibly.

Emergency Contact Details

Parent's/Guardian's Name		Alternative Emergency Contact	
()	()	()	()
Home Phone	Work / Mobile Phone	Home Phone	Work / Mobile Phone
Home Address		Home Address	
Town, Postcode		Town, Postcode	

Medical Information

Doctor's Name	Phone Number
Doctor's Address	
Does your child have a medical condition that requires treatment?	Yes / No*
If yes please give details.	

Is your son / daughter allergic to any medication or treatment: If yes please give details :	Yes / No*
When was the last time your son / daughter received a tetanus injection?	<i>Date</i>
Does your child have any special dietary requirements: If yes please give details	Yes / No*
For residential visits and exchanges only: To the best of your knowledge, has your son / daughter been in contact with any contagious or infectious diseases or suffered from anything in the last 4 weeks that may be contagious or infectious? <p style="text-align: center;">Yes/ No</p>	
<p style="text-align: center;">If yes please give details:</p> 	

Declaration

I agree to my son/ daughter receiving medication as instructed and any urgent dental. Medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

I will inform the group leader / head teacher as soon as possible of any changes in the medical or other circumstances between now and the commencement of the journey.

Parent's/Guardian's Signature

Date

Full Name (capitals)

Student Name:	
Trip to:	
Date(s) of Trip	

CODE OF CONDUCT FOR STUDENTS

It is usual for students to behave in a responsible and co-operative manner during school visits. However, to avoid any misunderstanding, we think it is vital for both parents and students to be aware of the behaviour we expect. We hope parents will discuss this code of conduct with their son/daughter so that they fully understand the implications before signing the agreement.

1. Students remain under the jurisdiction of the school during the visit and must follow the instructions of the Party Leader and all staff with responsibility during the visit.
2. Punctuality and politeness from students will be insisted upon at all times during the visit.
3. There will always be at least one member of staff on duty during a visit. Students must know where and how staff can be easily contacted. This will apply to all parts of the visit including the journey, free time and during the night.
4. Students remain responsible for their belongings and valuables whilst on visits.
5. Students will not be allowed to smoke, or to purchase cigarettes, during any part of the visit.
6. Students will not be allowed to drink/purchase alcohol during any part of a school visit.
7. Students should never deliberately put themselves at risk; however they must also know what to do in the event of an emergency. They should know how to contact staff during any periods of time when they are indirectly supervised and must follow the given instructions for emergency procedures.
8. Any damage incurred by students will be the financial responsibility of parents. In an extreme case of misbehaviour, parents will be contacted. If this results in a student being sent home, parents will be required to bear the extra expense and to arrange an escort, if necessary. If a student is extremely homesick and parents request return, extra financial liability will also arise.
9. Any student who breaches the code of conduct not only risks their own place on school visits, but also threatens the future organising of visits in the school.

I have read and understood the Code of Conduct for school visits. I acknowledge the need for sensible behaviour on school visits and agree to abide by the rules. I understand that breaching this code risks my chances of involvement in future visits.

Signed:.....(Student)

Date:.....

Signed:.....(Parent/Guardian)

Date:.....