

AUTUMN TERM 2021

MARLOW EDUCATION TRUST

MINUTES of the **Local Governing Board (LGB)** meeting of **Sir William Borlase's Grammar School** held at the School on **Wednesday 1 September 2021 at 5.30pm**

PRESENT: Mrs C Redcliffe: Chair
Mrs K Kennedy (online)
Mr H Miall
Mr S Miall
Ms K Mountfield: Headteacher
Mrs G Towell

ABSENT: Mr W Evans
Mr K Gale
Mr R Krajewski
Mr P Sharp
Mrs C Thatcher

NB. Governors' questions/comments are highlighted in ***bold italics*** throughout these minutes.

In the absence of the Clerk, it was noted that a governor, excluding the Chair and Headteacher, had taken the minutes.

The Chair thanked those present for attending the extraordinary meeting.

	ACTION
<p>1 NOTIFICATION OF ANY OTHER BUSINESS</p> <p>Nothing was tabled for discussion.</p>	
<p>2 DECLARATIONS OF INTEREST/LOYALTY</p> <p>There were no new declarations of interest or loyalty but if a subject should compromise an attendee, a decision would be taken on whether it was appropriate for the person to leave the meeting for that item.</p> <p>Attendees are reminded that if there should be any change in their circumstances (ie. a business provision with the School, with a 'connected person' or trustee/governorship at another school) which affected any of their related interests the individual should inform the School enabling the Register of Interests and website to be updated.</p>	All to Note
<p>3 ADMISSIONS POLICY 2021/2 & 2022/3</p> <p>The meeting had been called to consider the amendments made to the Admissions Policies for 2021/2 and 2022/3, in the light of changes to the Code of Admissions.</p> <p>It was confirmed that all governors had read the policies in advance, along with a summary of the key changes required by the Code. Feedback had been given by email from a governor for clarity on the syntax for point 7.7 which had been copied from a Bucks Council Communication: this was clarified by a minor amendment.</p> <p>A governor had questioned the clarity on students under rule 4 needing to achieve 121: this point was clarified.</p>	

ACTION

Another governor had highlighted a small number of punctuation typos which had now been amended.

A governor asked: has there been an increase in Pupil Premium children joining the school?

The Headteacher replied: the numbers have stayed similar in Year 7, with the increases more apparent in Year 12. This year, 11 children from one of the primary schools we support achieved grammar school places. However, these children are not in catchment and choose to attend their nearest grammar schools.

The board **APPROVED** the amendments to the Policy in response to the change of Code.

The Headteacher shared an email from the DfE which also approved the changes to the Admissions Policies which had been completed as part of a different discussion.

The Headteacher would arrange for the remainder of identified typos and the clarity of items to be made to the Policy. The Headteacher's PA would publish the finalised, approved policy on the School website, with a copy of these minutes and send copies to the Bucks Council Admissions Team.

**Headteacher/
Headteacher's PA**

4 FUTURE MEETINGS

The schedule of governors' meetings for the academic year 2021/22 had been circulated and posted on the GHub 'Calendar'. It was noted that the next LGB meeting was due to be held on:

Monday 11 October at 6.00pm at the School

All governors would be advised should it be necessary to make any change to these arrangements.

All to Note

5 ANY OTHER BUSINESS

Nothing had been tabled for discussion.

CONDUCT OF MEETING: Governors confirmed that the meeting had been conducted in an open manner and that all governors had been invited to participate and contribute to discussions. It was confirmed that all members of the Local Governing Board would have access to these minutes. These minutes are not a verbatim account but a summarised, public record of the discussions and decisions made at the meeting.

*There being no further business, **the meeting closed***